



The Westwood School

Head of High School

Dallas, TX
Opportunity begins July 2012

At A Glance

Founded	1986
Programs	Montessori Method Toddler-6th International Baccalaureate 7-12
Number of Students	254
Number of Faculty/Admin	42
Tuition	\$9,995 - \$16,495

Mission

The Westwood School develops character, fosters community, and promotes academic excellence in students and their families, alumni and staff so each is prepared to make a positive personal contribution to their local, national and global communities.

www.westwoodschoool.org

Vision

The Westwood School is the embodiment of “small school, big experience”, sought after at every age level. Our unique education, guided by the principled thinking of the Montessori and International Baccalaureate philosophies, make its students instantly recognized for their leadership style bringing out the best in those around them. Westwood students are confident, capable, balanced, reflective leaders, thinkers, and risk takers.

History

Pam Butler founded The Westwood School in 1986. She created an educational environment based on the Montessori Method and her belief that children should go out into the world not just to do great things, but to do the *right things*. In 2006 Westwood additionally became an IB World School with the authorization of their middle school into the MYP Programme and in 2008, they added the Diploma Programme for their new high school. This blending of the Montessori and IB philosophies offers students an exceptional education that prepares them for a successful university career and to become effective citizens in their country and global community. ***By offering these premier academic curricula, The Westwood School is currently the only Toddler through 12th grade private, non-denominational, school certified to teach both Montessori and IB curricula in the United States.***

The Westwood School Difference

Emphasis is placed on personal ethics and responsibility within a caring, supportive community. Additionally, emphasis is placed on the individual relationship between each child and the teacher. Academically, Westwood offers a tri-lingual program Toddler through high school. Languages offered are English, Spanish and Mandarin. One on one and small group presentations are the norm. An annual Shakespeare production and various national





competitions enable students to sharpen leadership skills and understand group dynamics and project management.

Returning to the ideals of the ancient Greek Olympians, Westwood trains its students to master their bodies as well as their minds. As well as practicing for specific sports, students learn to develop their Core Athleticism—the speed, agility, and endurance to excel in everything they do both on and off the field of play. Off the beaten path, students will push their own limits in the Adventure Leadership Program for Schools (ALPS).

International Baccalaureate High School

The Middle Years Programme (MYP) encompasses grades 7-10, the Diploma Programme (DP) grades 11-12. High School students follow the Socratic Method, an inquiry based forum. The full High School experience includes outstanding university preparation, small classes, individual attention, ethical and moral guidance, adventure leadership, experiential education, and entrepreneurial business experience. This is a natural continuation of “Follow the Child”, a basic tenet of the Montessori Method. Students are regularly offered the opportunity to develop the breadth and depth of their knowledge and experiences to prepare them to engage in the global environment. Students have course instruction in Language Arts, Mathematics, Social Studies, Science, the Arts, Technology, Foreign Language and Physical Education.

Head of High School

The Westwood School is opening its search for a rare breed of progressive educator and entrepreneurial leader to carry its secondary program to greatness. In the next four years the goal is to triple the size of our

high school from 30 to 120 students, complete an ambitious capital campaign, and move to a beautiful architect-designed Montessori campus.

To get there, the school will need a High School Head who:

- Philosophically aligns with student-centered learning and the core tenets of Montessori and the International Baccalaureate approach
- Has significant past experience in growing programs, building enrollment, and managing faculty through a similar “start-up” like environment
- Is adept in cultivating relationships with families and can take personal responsibility and initiative for solving the challenge of retaining middle school students to build the high school
- Can see, believe and advocate for what is truly special about the Westwood experience and communicate this to community organizations, sending schools, universities and foundations
- Is confident playing a key role in a multi-year, multi-million dollar capital campaign and is able to cultivate true allies among alumni, parents, and donors
- A self-confident individual who loses no esteem when willing to dig ditches and do the hard and sometimes thankless work that fulfills three decades of community building and mission-driven education

Essential Responsibilities

- To maintain congruency between the school’s board-approved mission statement and all activities of the high school
- To act as the educational leader of the high school, responsible for its day-to-day operation; to direct the activities of the members of the school instructional and non-instructional staff in the performance of their duties





Application Procedures

Interested candidates are encouraged to submit their application materials at the earliest possible date. Materials required to complete an application include a cover letter of interest, resume, philosophy/personal statement, and a list of 5 references. Electronic submission is preferred and credentials will be reviewed as received. Application deadline is January 15, 2012.

- To support the school and its leadership
- To be responsible for the administrative success of all high school programs
- To ensure that the high school is in compliance with all applicable governmental laws and regulations and those agencies that examine and accredit the school

Qualifications

- At least five years experience in teaching and/or administration, preferably in the IB
- Master's Degree or above in education, a subject area or administration
- Managerial experience
- Excellent technology skills
- A comfort and ease with public speaking and external relations
- Experience in outdoor wilderness/sports
- Some experience in development/fundraising
- Second Language preferred
- Flexible hours

The Westwood School Head of High School Search

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The Westwood School does not discriminate on the basis of race, color, national and ethnic origin in administration of the educational policies, admissions policies, athletic and other school-administered programs.